

IRON COUNTY SHERIFF'S OFFICE RECORDS REQUEST FORM

PLEASE NOTE:

- Private, protected or controlled records will only be released to the person listed as the Subject of the record. Subject of the Record is the victim, suspect or other as defined in Utah GRAMA section 63G-2-202.
- The Iron County Sheriff's Office will have up to 10 business days from the submission of this form to release the record to you.
- Toxicology results may only be released to the following:
 - the subject of the record
 - an attorney who has been retained by the subject of the record; or
 - another governmental agency, provided that they will be used for a purpose for which they were collected.

Identification must be provided prior to release of a protected or private record pursuant to Utah Code Ann. § 63G-2-202

FEES:

The current fee schedule for reports is as follows:

Black & White Copies

- \$5.00 for 1-10 pages
- \$0.25 / page every page thereafter

DashCam Video/DVD

- \$25.00 per video/DVD

Photos

- \$20.00 for a CD
- \$2.00 per printed page (1, 2 or 4 per page)

Color Copies

- \$1.00 per page for color copies

Pursuant to Utah Code Ann. 63G-2-203(4), I am requesting a waiver of costs for the following reason:

APPLICANT INFORMATION

Please Print:

Name: _____

Address: _____

Telephone: _____

Date: _____

(Please Check One)

Status:

- N/A – public record.
- I am the subject of the record.
- I am the parent / legal guardian of a minor who is the subject of the record.
- I am the provider of the information.
- I have power of attorney or notarized release from the subject of record or provider of the information.
- I have a legislative Subpoena or Court Order
- Other: Specify- _____

I understand I may be responsible for actual costs associated with providing this information.

Signature _____

Description of Record(s) Requested (must be described specifically)

Record Request Forms are Public Documents

For Office Use Only:

Classification of Record Requested:

- Public _____
- Private _____
- Protected _____
- Controlled _____

County Response to Record Request:

- Released on: _____
- Denied (see attached) _____
- Request for Extraordinary Circumstances (see attached) _____

Fee Charged _____

Signature of Record Provider _____